

## Procedure for NOC from Fire Department

### Step 1:

- Open browser and go to <http://eodb.chd.gov.in/>
- Applicant create an account
- Investor can login into the EODB, by clicking on the **LOGIN** link at the top in the menu bar as well as on main screen of home page
- Choose the form “Fire Layout Plan” and applicant has to start filling form and provide:-
  - a) Name and Address of Factory
  - b) Total number of workers
  - c) Total Power installed
  - d) Brief of manufacturing process
  - e) Land Details
  - f) Details of Factory Manager/CEO
  - g) Occupier Details: Name, Address, Email Id, Phone Number
  - h) Land/Building Owner details etc.
- Online Registration form is submitted by the Applicant

### Step 2:

- Submit required fee online

### Step 3:

- Scrutiny by Desk Officer of Industries Department and forward to Fire Department (Municipal Corporation Chandigarh)

### Step 4:

- Site visit by Concerned Fire Officer of Fire Department.

### Step 5:

- Forwards recommendations to Chief Fire Officer for NOC.

### Step 6:

- NOC issued

- Online application process requires no physical touch point.
- NOC granted within 07 days.
- In case of any clarifications, the applicant is informed on actions to be taken and start date will be after all the clarifications have been received.

**Checklist:**

- Approved Fire Safety Layout Plan.

\*\* The inspecting officer may also suggest further requirements as deemed necessary in Public Interest at the time of inspection.

# APPLICATION FOR APPROVAL OF FIRE-LAYOUT PLAN

## 1. DETAILS OF THE APPLICANT

1. Name of the Applicant\*  2. Address\*
3. Contract/Mobile Number\*  4. Email ID\*

## 2. DETAILS OF BUILDING

1. Building Plan Original or Revised\*  Original  Revised +ATTACHMENT
2. Name of applicant- Proprietor/director/MD/CEO\*  3. Plot Number\*
4. Plot Area (Sq Metre)\*
5. Covered Area (Ground Level)\*
6. Height-metres (Ground Level to parapet)\*  7. Height-metres (Ground level to highest occupied Flor)\*
8. Motorable road/space Provided all around The building\* Yes  No  9. Number of basements\*
10. Area of Basement (Sqm)  11. No. of Floors\*

## 3. DOCUMENTS TO BE ATTACHED

**Note:** Two sets of hard copies showing the drawings plans/elevations and soft copy of drawing in AutoCAD Software should be submitted to Industries department separately.

- (a) Two sets of Fire safety Layout plans duly marked of fire safety norms\*  Yes  No
- (b) Proof of height of the building i.e. Elevation and section plan of building\*  Yes  No

Application Date:

Signature of the Applicant